



REGIONAL PLANNING GOVERNING BOARD

MEMBERS
Geno Martini, Chair
Dave Aiazzi, Vice-chair
Mike Carrigan
Robert A. Cashell
Dwight Dortch
Jim Galloway
Pierre Hascheff
Robert Larkin
Ron Schmitt
Bonnie Weber
Rosanna Coombes, Director

MINUTES
REGIONAL PLANNING GOVERNING BOARD (RPGB)
Regular Meeting
Thursday, February 14, 2008, 2:00 p.m.

The Regional Planning Governing Board met in regular session in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

The meeting was called to order by Chair Geno Martini at 2:00 p.m.

1. ROLL CALL

The clerk called the roll, and Regional Planning Governing Board Members in attendance were: Geno Martini, Dave Aiazzi, Robert Cashell, Pierre Hascheff, Ron Schmitt, and Bonnie Weber. Member Jim Galloway arrived at 2:12 p.m.

Members absent: Mike Carrigan, Dwight Dortch, and Robert Larkin.

Truckee Meadows Regional Planning Agency (TMRPA) staff present: Rosanna Coombes, Director of Regional Planning; Norman Azevedo, Legal Counsel; Phil Caterino; Andy Simpson; Joy Randall; and Paige Menicucci.

2. APPROVAL OF AGENDA

MEMBER CASHELL MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY MEMBER AIAZZI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

3. SALUTE TO THE FLAG

Member Cashell led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

- A. October 11, 2007
- B. November 8, 2007 Regular Meeting
- C. November 8, 2007 Special Joint Meeting
- D. December 13, 2007
- E. January 10, 2008

MEMBER AIAZZI MADE A MOTION TO APPROVE THE RPGB MINUTES, SECONDED BY MEMBER WEBER. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

5. PUBLIC COMMENT

None

6. BUSINESS OF THE DAY

A. PUBLIC HEARING – Consideration and possible adoption of proposed amendments to the 2007 Truckee Meadows Regional Plan, to revise the boundaries of the Truckee Meadows Service Areas (TMSA) based on applications submitted by the following private property owners:

- 1) John Rhodes (TMSA 06-003) (continued from November 8, 2007)
- 2) J. Douglas Clark (TMSA 07-002) (continued from November 8, 2007)
- 3) Peter Thomas and Jennifer Silvas (TMSA 07-007)

Andy Simpson, Planning/GIS Analyst II, reviewed information included in the staff report for the proposed amendments. On January 29, 2008, Regional Planning staff received a letter from Mr. Rhodes and Mr. Clark requesting to withdraw both of their respective applications to amend the TMSA. Regional Planning staff therefore recommends that the RPGB deny those applications.

[The public hearing was opened.] There were no requests to speak.

[The public hearing was closed.]

MEMBER HASCHEFF MADE A MOTION TO DENY THE RHODES APPLICATION, SECONDED BY MEMBER CASHELL. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

MEMBER HASCHEFF MADE A MOTION TO DENY THE CLARK APPLICATION, SECONDED BY MEMBER WEBER. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

MEMBER HASCHEFF MADE A MOTION TO APPROVE THE THOMAS AND SILVAS APPLICATION, SECONDED BY MEMBER AIAZZI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

B. PUBLIC HEARING – Consideration and possible adoption of RPGB Resolution 08-01, adopting proposed amendments to the 2007 Truckee Meadows Regional Plan regarding calculation and capacity of each jurisdiction's portion of the TMSA to include an additional 640 acres.

Phil Caterino, Senior Planner, reviewed background information on this item included in the staff report and stated that last night the Regional Planning Commission (RPC) unanimously approved the recommendation to move this to the RPGB.

There was some discussion regarding utilization of the additional 640 acres. It was confirmed that each local government can begin using the additional 640 acres only after it exhausts its current portion of the TMSA.

[The public hearing was opened.] There were no requests to speak.

[The public hearing was closed.]

MEMBER HASCHEFF MADE A MOTION TO APPROVE RPGB RESOLUTION 08-01 ADOPTING THE PROPOSED AMENDMENTS TO THE REGIONAL PLAN, SECONDED BY MEMBER AIAZZI. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

- C. Local government status report regarding detailed recommendations for the implementation of concurrency.

Mr. Caterino provided updates for the City of Reno and Washoe County. At last night's RPC meeting Reno's master plan and facilities plan was found in conformance. It will be about 60 days before Washoe County's facilities plan comes before the RPGB.

Jim Rundel, City of Sparks Senior Planner, reported that they are continuing to work on their facilities plan and it is getting close to being completed.

[Member Galloway arrived at 2:12 p.m.]

- D. Possible action including, but not limited to, the membership of the Regional Planning Governing Board subcommittee to work with the Regional Transportation Commission (RTC), regarding governance.

Mr. Caterino stated that on January 18, 2008, the RTC formalized their membership of this RPGB subcommittee with a nomination of Members Larkin and Aiazzi. Since these two members are also member of the RPGB, Regional Planning staff recommends that the RPGB subcommittee include no more than three members of the RPGB to avoid possible quorum issues when the two committees meet. The RPGB may also wish to direct Regional Planning staff to work with the RTC staff to draft a scope of work and a time line for completion. The RTC staff has requested that their current workload with the Regional Transportation Plan (RTP) be taken into consideration when creating a timeline. Once this is done the RTC and the RPGB subcommittee can meet jointly or separately to address the issue of governance.

Chair Martini asked Legal Counsel to explain the issue of staying away from a quorum. Norm Azevedo, Legal Counsel, responded that the concern with a quorum is mostly a noticing requirement. If it is noticed that it is a possible quorum, there is no problem. Another concern is that it would be a financial cost with the publication of a notice.

There was some discussion regarding possible membership of the RPGB subcommittee.

MEMBER CASHELL MADE A MOTION TO APPOINT MEMBERS HASCHEFF, MARTINI, AND GALLOWAY TO THE RPGB SUBCOMMITTEE, SECONDED BY MEMBER AIAZZI. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

MEMBER CASHELL MADE A MOTION TO DIRECT REGIONAL PLANNING STAFF TO WORK WITH RTC STAFF TO DRAFT A SCOPE OF WORK AND A TIMELINE, SECONDED BY MEMBER HASCHEFF. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

- E. Consideration of a white paper describing options for a program to recognize those in the community doing positive work to implement the Regional Plan.

Patricia Rogers, Government Relations-Community Outreach Representative, stated that this information was requested prior to current fiscal conditions and budget constraints. This item was discussed at last night's RPC meeting. Ms. Rogers stated that the RPC felt that while the project had a lot of merit, due to budget constraints, this might be better looked at during the next fiscal year budget.

MEMBER AIAZZI MADE A MOTION TO TAKE NO ACTION, SECONDED BY MEMBER CASHELL. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

7. ADMINISTRATIVE

- A. Consideration and possible acceptance of the annual financial audit for FY 06-07 prepared by Kafoury, Armstrong and Co.

Joy Randall, Administrative Services Manager, reported that the audit found no irregularities in the financial accounts or in the procedures.

MEMBER GALLOWAY MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY MEMBER AIAZZI. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

- B. Consideration and possible acceptance of the second quarterly report on FY 07-08 budget and work program.

Ms. Randall reviewed information from the second quarterly report and work program included in the meeting packet.

MEMBER AIAZZI MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY MEMBER WEBER. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

- C. Consideration and possible direction to staff on the proposed FY 08-09 budget and work program.

Ms. Randall reviewed information from the proposed budget and work program included in the meeting packet.

There was discussion regarding the impacts to discretionary activities in the work program and attending the legislature that would be involved with delaying the appointment of a Senior Planner.

There was discussion regarding the different options for action provided in the staff report.

MEMBER AIAZZI MADE A MOTION TO USE OPTION ONE AND HAVE STAFF REDUCE THE LOCAL GOVERNMENT CONTRIBUTIONS BY TEN PERCENT IN FY 08-09 BY USING THE FUND BALANCE.

There was discussion regarding contribution reductions and the possibility of hiring a part-time lobbyist.

SECONDED BY MEMBER HASCHEFF.

Member Hascheff asked for confirmation that this motion will allow the benchmarking activities. Ms. Coombes responded that is correct.

Member Schmitt commented on policy regarding the ending fund balance.

THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

Member Cashell asked that staff be directed to look into costs for a part-time lobbyist.

8. REPORTS

A. Members' and Directors reports

Member Galloway mentioned the dedication of the Raven modification improvements and gave credit to the Sheriff's Department for getting the work done.

B. Legal Counsel's Report

None

9. REQUESTS FOR FUTURE AGENDA ITEMS

A. Consideration and possible action on calendar of agenda items

Ms. Coombes reviewed tentative agenda items for future RPGB meetings. After some discussion regarding the timing of agenda items it was decided to cancel the March RPGB meeting, unless something comes up that needs to be addressed before the April RPGB meeting.

B. Members' and director's requests for agenda items

None

10. WRITTEN CORRESPONDENCE

None

11. ADJOURNMENT

MEMBER AIAZZI MADE A MOTION TO ADJOURN AT 3:08 P.M., SECONDED BY MEMBER WEBER. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

Respectfully submitted by Christine Birmingham.

Reviewed by:



Rosanna Coombes, Director
Truckee Meadows Regional Planning Agency

Approved by:



Geno Martini, Chair
Regional Planning Governing Board

APPROVED BY THE REGIONAL PLANNING GOVERNING BOARD IN SESSION ON
4/10, 2008.