



REGIONAL PLANNING COMMISSION

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MINUTES

Regional Planning Commission (RPC) INTERIM SUBCOMMITTEE - 2007 REGIONAL PLAN UPDATE WEDNESDAY, 5:00 P.M., December 8, 2004

The Regional Planning Commission Interim Subcommittee met in the Washoe County Community Development Department Conference Room, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair Frandsen at 5:00 p.m.

1. ROLL CALL

The following Interim Subcommittee members were present: Marge Frandsen, Marvin Moss, and Oscar Sanders.

Also present were: Dave Ziegler, TMRPA; Randy Baxley, TMRPA; Rosanna Coombes, TMRPA; and Patricia Rogers, TMRPA.

2. APPROVAL OF AGENDA

THE AGENDA WAS APPROVED BY CONSENSUS

3. PUBLIC COMMENTS

4. BUSINESS OF THE DAY

- A. Discussion, direction to staff and possible recommendation to Regional Planning Commission regarding the process for the 2007 update of the Regional Plan.

Rosanna Coombes, Senior Planner, stated that Truckee Meadows Regional Planning Agency (TMRPA) staff met again with the staffs from local governments and affected entities on Monday, December 6, to provide a brief background on action since the last meeting, including the outcomes and direction from the RPC Interim Subcommittee. Ms. Coombes stated that there was a very good turnout for that meeting. Ms. Coombes reported on feedback from staff in attendance regarding the amended process.

Ms. Coombes stated that the first issue addressed by the staffs was the need for better defined roles for the different groups involved in the update.

There was discussion regarding the role of the oversight committee, the Technical Advisory Committee (TAC) and the full RPC. It was agreed that the oversight committee will be a subcommittee of the

One East First Street, Suite 1100, Reno, NV 89501-1625

775-321-8385; Fax 775-321-8386

<http://www.tmrpa.org>

RPC. There will be equal representation from each of the entities. The oversight committee will not be creating the language for the update. The interim subcommittee members agreed that proposed changes from the TAC should go to the full RPC and not through the oversight committee. The oversight committee should monitor the process and make sure that the TAC is on track.

Ms. Coombes stated that the second issue addressed by the staffs was how to handle consensus at the TAC and with the RPC. The staffs felt that proposed changes to the Plan should be presented to the full RPC. Ms. Coombes asked the subcommittee members if they are comfortable with the approach that if consensus cannot be reached at the TAC then any minority opinions will be presented to the full RPC. Commissioner Moss responded that both sides of an issue do need to be heard.

Commissioner Moss asked Ms. Coombes to review the groups that will be a part of the update process. Ms. Coombes reviewed the color coded groups on the process diagram, which include the TAC, TMRPA staff, the oversight committee, the full RPC, and the Regional Planning Governing Board (RPGGB).

The TAC will be made up of local governments and affected entities. TMRPA staff will be supporting the TAC and writing the language for the update.

There was some discussion regarding the timing for review of the product by legal counsel. Ms. Coombes stated that TMRPA staff will work legal counsel review into the process.

It was agreed that the oversight committee will have a process role as opposed to dealing with content. The RPGGB will be kept up to date at regular intervals.

Ms. Coombes stated that another option is that the RPC could request or suggest joint meetings with the RPGGB. The subcommittee members agreed that the RPGGB should be kept up to date on the progress rather than scheduling joint meetings.

Commissioner Moss asked if any developers will be included within the TAC. Dave Ziegler, Director of Regional Planning, stated that the development community is a stakeholder and needs to be part of the consensus.

Chair Frandsen stated that rather than being official members of the TAC, the development community could be invited at different stages to come and participate. Ms. Coombes stated that a targeted outreach process could be used to specifically invite different stakeholder group to TAC meetings, relevant to their interests.

Commissioner Moss asked about the expected size of the TAC. Ms. Coombes responded that there might be a core group of representatives from the local governments of around ten members.

Mr. Ziegler stated that there was a great turnout of about 20 people at Monday's meeting with the staffs. The subcommittee discussed including Story County, Truckee, and Carson in this process. Mr. Ziegler suggested that they should at least be included on the mailing list for meetings regarding the update of the Regional Plan.

Commissioner Moss stated that if staff and the TAC will be involved in writing the update, the group should not be too large. Ms. Coombes stated that the TMRPA staff will be doing the physical writing and then will provide products to the TAC for review.

There was some discussion regarding the TAC membership and open meeting law requirements.

Commissioner Sanders suggested that the oversight committee be involved in establishing the TAC and quorum requirements for each of the planning phases.

TMRPA staff will provide the interim subcommittee members with a list of potential representatives for the TAC and a list of potential stakeholders that could be invited to the various TAC meetings to participate.

Ms. Coombes stated that the third issue addressed by the staffs was regarding the integration of each of the modules. The staffs expressed concern regarding the possible need to go back in the process to revise something done earlier that may not be consistent with a module reviewed later in the process.

Mr. Ziegler stated that one ground rule for participation in a consensus process that might help is a ground rule that says no party to the consensus is bound until they see the whole package.

There was some discussion regarding integration of modules during the update process. Commissioner Moss suggested that the oversight committee judge the process of how modules will be revised. Mr. Ziegler clarified that the oversight committee would determine if a conflict is serious and needs to be resolved. The idea of an integration group or subcommittee of the TAC was discussed. It was agreed that integration issues should be dealt with once all the modules have been reviewed and updated.

Ms. Coombes stated that the fourth issue addressed by the staffs was a concern regarding the definition of a rewrite versus a revision of the plan. The concern is that a proposed idea may not be considered if someone claims it is a rewrite and not a revision.

Commissioner Moss stated that there is an existing framework for the Regional Plan and new ideas should be able to fit within that framework.

Commissioner Sanders stated that no party can define what a rewrite versus a revision is in any kind of objective or subjective terms. There is a framework to work within and it will be up to the TAC to discuss and work their way through proposed ideas.

Chair Frandsen stated that proposed ideas can not be stifled.

Mr. Ziegler stated that one of the consensus theories is that you want to consider all your options. Ms. Coombes stated that legal counsel also helps to frame that in regards to what can and can not be done within the statute.

Ms. Coombes stated that the fifth issue addressed by the staffs was finding out the needs of the entities and/or public prior to beginning the update.

There was some discussion regarding different methods for getting feedback from the public. Mr. Ziegler stated that TMRPA staff will look at some survey models from other communities and study this issue.

Ms. Coombes asked Chair Frandsen if she would like the TMRPA staff to try and map something out as a precursor to the update on how to solicit input. Chair Frandsen responded yes.

Ms. Coombes stated that the sixth issue addressed by the staffs was regarding a timeframe for the update. Ms. Coombes stated that the update could begin in earnest in July 2005. It would be great if the update is completed around September 2006. That gives us about 15 months for the update process. Ms. Coombes asked if TMRPA staff should put something together that described that as the window for doing the update.

Commissioner Moss asked about the required deadline for the update to be completed. Mr. Ziegler stated that it must be completed by May 2007.

Chair Frandsen asked if there are any restrictions from completing it earlier. Mr. Ziegler responded no.

Chair Frandsen asked how that might conflict or coincide with the other entities that have to come to the RPC with updated plans. Mr. Ziegler responded that it would work out well if the Regional Plan update is completed in the Fall of 2006.

Ms. Coombes recommended that TMRPA staff take comments from this meeting and prepare a companion document that describes the process in detail. That document will then go out to the staffs for comment. Another meeting of this interim subcommittee should then be held to finalize the document to be taken to the full RPC at their second meeting in January 2005. Chair Frandsen responded okay.

Commissioner Moss asked for clarification that there would be another pre-meeting like this one in January. Ms. Coombes responded yes. The next meeting of this interim subcommittee will be in advance of the first RPC meeting in January so that any necessary final adjustments can be made in time to be included in the meeting packet for the second RPC meeting in January.

5. PUBLIC COMMENT

None

6. ADJOURNMENT

Chair Frandsen adjourned the meeting at 6:25 p.m.

Respectfully submitted by Christine Birmingham.

Reviewed by:

Approved by:

Dave Ziegler, Director
Truckee Meadows Regional Planning Agency

Florence 'Marge' Frandsen, Chair
Regional Planning Commission
Interim Subcommittee

**APPROVED BY THE REGIONAL PLANNING COMMISSION INTERIM
SUBCOMMITTEE IN SESSION ON _____, 2005.**