



REGIONAL PLANNING COMMISSION

MEMBERS
William Weber, Chair
Kendall Mattina, Vice-chair
Scott Barnes
Todd R. Brabbin
Tom Lean
Christy Magers
Kendall Mattina
Jim Newberg
Dennis Romeo
Dian VanderWell
Rosanna Coombes, Interim Director

MINUTES
REGIONAL PLANNING COMMISSION (RPC)
Regular Meeting
Wednesday, August 22, 2007, 6:30 p.m.

The Regional Planning Commission (RPC) met in regular session in the Washoe County Health Department, Building B, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair Weber at 6:30 p.m.

1. ROLL CALL

The clerk called the roll and the following Commissioners were present: William Weber, Kendall Mattina, Scott Barnes, Tom Lean, Christy Magers, Jim Newberg, Dennis Romeo, and Dian VanderWell.

Commissioners absent: Todd Brabbin.

Truckee Meadows Regional Planning Agency (TMRPA) staff present: Rosanna Coombes, Interim Director; Norman Azevedo, Legal Counsel; Phil Caterino; Connie Anderson; Patricia Rogers; and Joy Randall.

2. APPROVAL OF THE AGENDA

Chair Weber asked for a motion to move Agenda Item 5.F up to follow Agenda Item 4.F.

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE AGENDA WITH THE CHANGE AS NOTED, SECONDED BY COMMISSIONER NEWBERG. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

A. March 14, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF MARCH 14, 2007, SECONDED BY COMMISSIONER NEWBERG. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY MEMBER VANDERWELL.

B. April 11, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF APRIL 11, 2007, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER VANDERWELL.

C. April 25, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF APRIL 25, 2007, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED WITH SIX (6) IN FAVOR AND TWO (2) ABSTENTIONS BY COMMISSIONERS MAGERS AND VANDERWELL.

D. May 9, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF MAY 9, 2007, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER VANDERWELL.

E. June 13, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF JUNE 13, 2007, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER VANDERWELL.

F. July 11, 2007

COMMISSIONER MATTINA MADE A MOTION TO APPROVE THE MINUTES OF JULY 11, 2007, SECONDED BY COMMISSIONER . THE MOTION CARRIED WITH FOUR (4) IN FAVOR AND FOUR (4) ABSTENTIONS BY COMMISSIONERS MAGERS, ROMEO, VANDERWELL, AND WEBER.

5. BUSINESS OF THE DAY

F. Discussion and direction to staff regarding the recruitment of a Director of Regional Planning.

Norman Azevedo, Legal Counsel, stated that Statute contemplates that the RPC select a list of three names to be forwarded to the Regional Planning Governing Board (RPGB) for their decision as to hiring a Director of Regional Planning. There is no guidance as to the process the RPC is to follow. The staff report discusses past practice and the RPGB offered two general criteria for the RPC to consider. The RPGB does want the Director position advertised in a manner the RPC deems appropriate. The RPGB also wanted the RPC to know that they are very pleased with the acting Interim Director and would be happy if her name was on the list of three candidates coming forward. Mr. Azevedo stated that the RPGB addressed the topic as to whether the City of Sparks Human Resource (HR) people could assist the RPC in the selection of the Director of Regional Planning.

Chris Seaverson, HR Manager for the City of Sparks, provided information on the recruitment process and resources that the City of Sparks can provide.

There was some discussion regarding the need to advertise the position and whether it should be advertised just locally. Mr. Azevedo recommended legally that the RPC implement some form of advertising. The scope of advertising is within the jurisdiction of the RPC.

Commissioner Newberg recommended that the RPC use the City of Sparks for the recruitment process.

Ms. Seaverson stated that in the past there has been a subcommittee of the RPC that has worked with the HR Department to make sure that the screening is being done appropriately. Ms. Seaverson stated that if the RPC were to designate three people to work with her, it would be a fair process.

Chair Weber stated that he is in favor of advertising locally. Chair Weber asked if he is getting the feeling from the Board that they would like an expedited, legal hiring process. Several Commissioners responded yes.

COMMISSIONER ROMEO MADE A MOTION THAT THE SCREENING COMMITTEE BE COMPOSED OF A MINIMUM OF ONE REPRESENTATIVE FROM EACH OF THE GOVERNING ENTITIES, SECONDED BY COMMISSIONER BARNES. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

[Mr. Azevedo left at 6:50 p.m.]

- A. PUBLIC HEARING – Regional Plan Conformance Review – Sierra Pacific Power Company, Integrated Resource Plan 2007 (CR07-018) – review for conformance with the Truckee Meadows Regional Plan, pursuant to subsection 2 of NRS 278.0282 and Regional Plan Policy 4.1.2.

Connie Anderson, Regional Planner, reviewed information regarding the Integrated Resource Plan. Ms. Anderson stated that Regional Planning staff found that the forecast of future demand estimates, in terms of projected annual growth rates of residential demand, appear to be consistent with the Consensus Forecast. Ms. Anderson reviewed construction projects proposed in the plan. Ms. Anderson stated that Regional Planning staff concludes that the proposed plan generally conforms with the goals and policies of the Regional Plan and has suggested four comments on page 42 of the meeting packet.

[The public hearing was opened.] There were no requests to speak.

[The public hearing was closed.]

There was some discussion regarding the cost of the routing studies.

COMMISSIONER MATTINA MADE A MOTION TO FIND THE 2007 INTEGRATED RESOURCE PLAN, 2007 – 2027, IN CONFORMANCE WITH THE REGIONAL PLAN AND MOVE THAT THE RECOMMENDED COMMENTS LISTED IN THE STAFF REPORT BE FORWARDED TO SIERRA PACIFIC POWER COMPANY AND THE PUBLIC UTILITIES COMMISSION OF NEVADA, SECONDED BY COMMISSIONER BARNES. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- B. PUBLIC HEARING – Regional Plan Conformance Review – Washoe County Comprehensive Plan amendment (CR07-020) – to amend the Washoe County

Comprehensive Plan by replacing the existing Land Use and Transportation Element with a new Land Use and Transportation Element that facilitates suburban and rural development patterns in the unincorporated portion of the County, promotes village centers that provide localized commercial services, and identified appropriate levels of transportation support services for desired community design.

Ms. Anderson reviewed this proposed amendment and stated that Regional Planning staff has not identified any significant issues and recommends that the proposed amendment conforms with the goals and policies of the Regional Plan, based on the findings listed on page 41 of the meeting packet.

[The public hearing was opened.] There were no requests to speak.
[The public hearing was closed.]

COMMISSIONER NEWBERG MADE A MOTION TO FIND THE LAND USE AND TRANSPORTATION ELEMENT AMENDMENT TO THE WASHOE COUNTY COMPREHENSIVE PLAN IN CONFORMANCE WITH THE GOALS AND POLICIES OF THE 2002 TRUCKEE MEADOWS REGIONAL PLAN, SECONDED BY COMMISSIONER LEAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- C. Discussion and possible action to sponsor a proposed amendment to the 2007 Regional Plan related to military installations pursuant to SB 269 of the 2007 legislative session.

Phil Caterino, Senior Planner, stated that Regional Planning staff recommends that the RPC consider sponsorship of this amendment as described in the staff report.

There was some discussion regarding the RPGB's position of opposition to SB 269 and the direction regarding suggested amendments to the bill. Rosanna Coombes, Interim Director of Regional Planning, stated that the committee chose to proceed with the bill without the suggested amendments.

COMMISSIONER LEAN MADE A MOTION TO SPONSOR THE REGIONAL PLAN AMENDMENT AS DESCRIBED IN THE STAFF REPORT, SECONDED BY COMMISSIONER BARNES. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- D. PUBLIC HEARING – Consideration and possible adoption fo RPC Resolution 07-21, recommending adoption of a proposed amendment to the 2007 Regional Plan related to military installations pursuant to SB 269 of the 2007 legislative session.

Mr. Caterino stated that Regional Planning staff recommends adoption of Resolution 07-21.

[The public hearing was opened.] There were no requests to speak.
[The public hearing was closed.]

COMMISSIONER NEWBERG MADE A MOTION TO ADOPT RPC RESOLUTION 07-21 RECOMMENDING THE ADOPTION OF THE REGIONAL PLAN AMENDMENTS

RELATED TO MILITARY INSTALLATIONS AS DESCRIBED IN THE STAFF REPORT, SECONDED BY COMMISSIONER MATTINA. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

E. Consideration of, and possible action on, RPC resolutions of appreciation including:

- 1) RPC Resolution 07-22, resolution of appreciation for the service of Jim Newberg as Chair of the Regional Planning Commission

Chair Weber asked that Resolution 07-22 be read into the record. Ms. Coombes read Resolution 07-22 into the record.

COMMISSIONER MATTINA MADE A MOTION TO ADOPT RPC RESOLUTION 07-22, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- 2) RPC Resolution 07-23, resolution of appreciation for the service of members of the RPC 2007 Regional Plan Update, Technical Advisory Committee (TAC)

COMMISSIONER MATTINA MADE A MOTION TO ADOPT RPC RESOLUTION 07-23, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- 3) RPC Resolution 07-24, resolution of appreciation for the service of the 2007 RPC Regional Plan Update Oversight Committee

COMMISSIONER MATTINA MADE A MOTION TO ADOPT RPC RESOLUTION 07-24, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- 4) RPC Resolution 07-25, resolution of appreciation for the services of Dee Schafer as facilitator of the Regional Plan Update TAC

COMMISSIONER MATTINA MADE A MOTION TO ADOPT RPC RESOLUTION 07-25, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

- 5) RPC Resolution 07-26, resolution of appreciation for the service of Lora Richards as Planning Analyst II of the Truckee Meadows Regional Planning Agency

Chair Weber asked that Resolution 07-26 be read into the record. Ms. Coombes read RPC Resolution 07-26 into the record.

Commissioners Mattina, Newberg, and Weber expressed their appreciation to Lora Richards for her work.

COMMISSIONER MATTINA MADE A MOTION TO ADOPT RPC RESOLUTION 07-26, SECONDED BY COMMISSIONER ROMEO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

6. DIRECTOR, MEMBER, AND LEGAL COUNSEL INFORMATION ITEMS

A. Director's reports:

- 1) Report on actions and agendas of the Regional Planning Governing Board including possible discussion on the current status of:

- a) Population forecasting methods

Ms. Coombes reported that the RPGB decided to use the settlement agreement numbers as an interim approach until the Consensus Forecast is up-to-date.

- b) Adoption of RPGB regulations on procedure related to the clarification of the roles of the RPC and RPGB, and private property owner requests to amend the TMSA and FSA

Ms. Coombes reported that the RPGB did adopt the regulations on procedure related to the clarification of the role of the RPC and RPGB, and private property owner requests to amend the TMSA.

- c) Adoption of the 2007 Regional Plan update and proposed Regional Plan amendments

Ms. Coombes reported that the RPGB did adopt the 2007 Regional Plan on July 19. Ms. Coombes mentioned Regional Plan amendments requested by the RPGB.

- d) Joint meeting with the RPGB to discuss cumulative impacts

Ms. Coombes reported that the RPGB decided to schedule the joint meeting on November 8 at 5:00 p.m.

Chair Weber asked if there was any consideration to bringing the Regional Transportation Commission (RTC) on board. Ms. Coombes responded that at this stage, the RTC has not been invited to participate. This will just be an initial dialogue between the RPC and the RPGB. It will be an open meeting and RTC members are welcome to come.

- e) Private property owner requests to amend the TMSA and FSA

Ms. Coombes reported on the status of two of the requests. The RPGB remanded the Dolan application back to the RPC. Ms. Coombes stated that because the application has been modified substantially, Regional Planning staff recommendation is to make sure that it gets back to the City of Reno for their consideration. Ms. Coombes stated that she wrote a letter to the applicant that includes two options for how they can proceed. The RPC agreed that option two is preferred.

- 2) Legal counsel's report

None

7. REQUESTS FOR AND POSSIBLE ACTION ON FUTURE AGENDA ITEMS

A. Review of tentative calendar of agenda items

Ms. Coombes reviewed future agenda items. The September RPC meeting will be held in the County Health Department Building again in case the Council Chambers are not completed.

Chair Weber asked if the meeting notice can be posted with just the County address and not a specific building. Ms. Coombes responded that she will ask Legal Counsel.

8. WRITTEN CORRESPONDENCE

None

9. ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

Respectfully submitted by Christine Birmingham.

Reviewed by:

Approved by:

Rosanna Coombes, Interim Director
Truckee Meadows Regional Planning Agency

William Weber, Chair
Regional Planning Commission

**APPROVED BY THE REGIONAL PLANNING COMMISSION IN SESSION ON
_____, 2007.**