



REGIONAL PLANNING COMMISSION

MEMBERS
Fred Lokken, Chair
Oscar Sanders, Vice-Chair
Florence 'Marge' Frandsen
Kendall Mattina
Marvin Moss
Jim Newberg
Steve Rogers
William Weber
Dave Ziegler, Director

MINUTES

Regional Planning Commission (RPC) REGIONAL PLAN UPDATE - OVERSIGHT COMMITTEE MEETING Monday, September 26, 2005, 12:00 p.m.

The Regional Plan Update Oversight Committee met in the TMRPA Conference Room, One East First Street, Suite 1100, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair Lokken at 12:00 p.m.

1. ROLL CALL

The clerk called the roll and the following Commissioners were present: Fred Lokken, Oscar Sanders, and Marge Frandsen.

Also present were: Dave Ziegler, TMRPA Director; Rosanna Coombes, TMRPA; and Patricia Rogers, TMRPA.

2. APPROVAL OF AGENDA

COMMISSIONER FRANSDEN MADE A MOTION TO APPROVE THE SEPTEMBER 26, 2005, REGIONAL PLAN UPDATE OVERSIGHT COMMITTEE AGENDA, SECONDED BY COMMISSIONER SANDERS. THE MOTION CARRIED UNANIMOUSLY WITH THREE (3) MEMBERS PRESENT.

3. PUBLIC COMMENT

None

4. BUSINESS OF THE DAY

A. Discussion and direction to staff regarding the process for the 2007 Regional Plan Update including but not limited to:

1) Outreach activities

Rosanna Coombes, Senior Planner, stated that approximately 900 letters were sent out to various stakeholders around the region. About 370 stakeholders have responded so far requesting to remain on the mailing list. Ms. Coombes stated that a website module is being prepared that will specifically focus on the update. That website should be ready in mid-October.

Chair Lokken commented that that Technical Advisory Committee (TAC) is seen as outreach as well. Ms. Coombes responded that is correct.

Ms. Coombes stated that during the course of the process there will be more open houses and other outreach opportunities.

Chair Lokken suggested a greater use of SNCAT in the outreach activities.

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2) Progress to employ a facilitator to support the Technical Advisory Committee

Ms. Coombes stated that an RFP has been prepared that will close by September 30.

Chair Lokken asked if the desire is for the agency to separate itself from this or if it is a workload issue. Ms. Coombes responded that it is a little of both. Using an independent facilitator will free up staff to participate in the policy development and the technical support for the TAC. Dave Ziegler, Director of Regional Planning, stated that the goal is to design and execute a process that is capable of reaching strong agreements and part of that is having facilitated meetings.

Chair Lokken commented on the need to make sure that there is a sense of equal participation and real engagement by the entities of the TAC. Ms. Coombes stated that the TAC is set up so that each entity has a member and an alternate. Part of the role of the TAC members is to report back to their own entities.

Commissioner Frandsen stated that it would be a good process for the Planning Commissions from each of the entities to have feedback from their TAC member regarding the progress of the update.

Ms. Coombes stated that the joint meeting between the RPC, the Regional Planning Governing Board (RPGB) and the TAC is intended to get everyone on the same page at the beginning of the process. Built into the process are check back points at the end of the work for each module to report to the RPC. Reports on progress will also be presented to the RPGB throughout the process.

Chair Lokken asked about the issue of the Regional Transportation Commission (RTC) and Regional Water and how it interfaces. Mr. Ziegler stated that people have indicated that they agree that is an important discussion to have.

Elisa Maser expressed concern that there are not enough "real people" in the process. Representatives from CABs and NABs did not attend the TAC meeting as stakeholders. There has to be more lower level buy-in.

There was some discussion regarding the participation of NABs and CABs. The Chair from each NAB and CAB is on the agenda mailing list for the update process.

Ms. Maser suggested isolating specific issues on a quarterly basis to bring to the CAB and NAB Chairs.

Commissioner Frandsen stated that she will ask that the Washoe County Planning Commission has an opportunity to be briefed by the County's TAC representative regarding the progress and from there the staff can be directed by the Planning Commission to go out to the CABs with that information.

Mr. Ziegler stated that he will include in the ground rules at the next TAC meeting that the TAC members have a duty to bring information on the progress of the update to their entities.

3) Progress of the Technical Advisory Committee

Ms. Coombes reviewed information on the TAC membership and nominations. The TAC met on September 16 and discussed the list of issues. TAC meetings will be scheduled for the first and third Thursday of each month until further notice.

4) Report on the September 21, Open House

Ms. Coombes stated that the aim of the Open House was to educate the community about the Regional Plan and to receive any input on issues related to the Regional Plan. Most people in attendance said that they liked the format of the Open House.

COMMISSIONER FRANDBEN MADE A MOTION TO EXTEND THE MEETING FOR 18 MINUTES, SECONDED BY COMMISSIONER SANDERS. THE MOTION CARRIED UNANIMOUSLY WITH THREE (3) MEMBERS PRESENT.

5) Plans for a joint RPC, RPGB and TAC workshop to discuss issues for consideration during the update process


Ms. Coombes stated that the joint meeting is scheduled for Wednesday, September 28. The main purpose of the joint meeting is to review and prioritize the draft list of issues. The planning principles will also be reviewed.

5. ADJOURNMENT

Chair Lokken adjourned the meeting at 1:15 p.m.

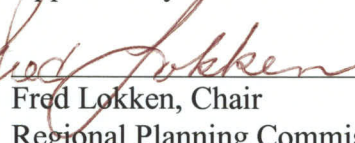
Respectfully submitted by Christine Birmingham.

Reviewed by:



Dave Ziegler, Director
Truckee Meadows Regional Planning Agency

Approved by:



Fred Lokken, Chair
Regional Planning Commission

**APPROVED BY THE REGIONAL PLAN UPDATE OVERSIGHT COMMITTEE IN
SESSION ON 4/6, 2006.**