



# TRUCKEE MEADOWS REGIONAL PLANNING AGENCY

## MINUTES

### 2007 REGIONAL PLAN UPDATE TECHNICAL ADVISORY COMMITTEE Friday, August 12, 2005

The Technical Advisory Committee (TAC) met in the Truckee Meadows Regional Planning Agency (TMRPA) Conference Room, 1 East First Street, Suite 1100, Reno, Nevada, and conducted the following business:

The meeting was called to order by Dave Ziegler, Director of Regional Planning, at 10:05 a.m.

#### 1. ROLL CALL

The clerk called the roll, and TAC Members in attendance were: Claudia Hanson for John Hester, City of Reno; Jodi Royal-Goodwin, Reno Redevelopment Agency and HOME Consortium; Rob Joiner for Margaret Powell, City of Sparks and Sparks Redevelopment Agency; Adrian Freund, Washoe County; Mark Sullivan, Sierra Pacific Power; Harold Shotwell, Palomino Valley GID; Debra Goodwin, Regional Transportation Commission; Mike Boster for Mark Stanton, Washoe County School District; Greg Martinelli, Waste Management; Diana Langs, Sun Valley GID; and Jerry Schumacher, South Truckee Meadows GID.

Members John Hester, City of Reno, and Jeanne Ruefer, Washoe County Department of Water Resources, arrived at 10:10 a.m. Member John Erwin, Truckee Meadows Water Authority, arrived at 10:20 a.m.

Members absent were: Margaret Powell, City of Sparks and Sparks Redevelopment Agency; Dean Schultz, Reno-Tahoe Airport Authority; Robert Lichtenstein, UNR/TMCC; Mark Stanton, Washoe County School District; Jeanne Rucker, Washoe County District Health Department (Solid Waste); and Duane Sikorski, Washoe County District Health Department (Air Quality).

Truckee Meadows Regional Planning Agency (TMRPA) staff present were: Dave Ziegler, Randy Baxley, Rosanna Coombes, Patricia Rogers, and Lora Richards.

Also present were: Bill Bennett, alternate for Sierra Pacific Power; Mike Genera, alternate for Waste Management; and Margaret Reinhardt, alternate for Sun Valley GID.

#### 2. APPROVAL OF AGENDA

MEMBER SULLIVAN MADE A MOTION TO APPROVE THE AUGUST 12, 2005, TAC AGENDA, SECONDED BY MEMBER SCHUMACKER. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) MEMBERS PRESENT.

### **3. PUBLIC COMMENT**

None

### **4. BUSINESS OF THE DAY**

A. Staff presentation on process for the 2007 update of the Regional Plan.

Dave Ziegler, Director of Regional Planning, stated that the hope for this TAC is to reach consensus on decisions that affect the Regional Plan. A facilitator will be hired for future meetings. Mr. Ziegler stated that sometimes the issues will be difficult and the hope is to operate with certain ground rules for civil behavior.

*[John Hester and Jeanne Ruefer arrived at 10:10 a.m.]*

Mr. Freund suggested drafting some ground rules for adoption by the TAC. Mr. Ziegler responded that it will be addressed at a future TAC meeting.

*[John Erwin arrived at 10:20 a.m.]*

Rosanna Coombes, Senior Planner, stated that the Regional Planning Commission (RPC) established an interim committee to participate in the development of this process for the 2007 update of the Regional Plan. The draft process went to the RPC last February and they endorsed it unanimously. Ms. Coombes reviewed the roles of the key groups in the process.

Mr. Sullivan asked how many people are on the TAC. Ms. Coombes responded that there are about twenty-two organizations represented. There are primary contact members and there are alternates for those members.

Ms. Coombes reviewed the pre-update process which will include public outreach and stakeholder input, education, and a kick-off workshop held by the RPC and the Regional Planning Governing Board (RPGGB). Each of the four major modules in the Regional Plan will be updated sequentially. Ms. Coombes reviewed the update process that will be used for each of the modules. Ms. Coombes reviewed a guide for timeframes and milestones in the process.

There was some discussion regarding the order in which the resource constraints and land use modules should be addressed.

Mr. Ziegler stated that the RPGGB has asked Regional Planning staff to try to make sure that there is a lot of education and training infused into this update process. Regional Planning staff is working to bring in expert speakers and resources. Mr. Ziegler stated that, based on this discussion, there may be a need to spend some time on the background and basics and on the existing situation before starting to update policies.

Ms. Coombes stated that the idea for the kick-off joint workshop is to do an overall review of the Regional Plan and identify key issues.

Mr. Joiner requested that the TAC members be informed of information on presentations that will be given at the joint workshop between the RPC and the RPGGB so that there is an opportunity for input from the TAC members.

Mr. Ziegler stated that it may be necessary to focus on some big picture types of discussions before beginning work on the policies in the first module. Mr. Ziegler suggested that this discussion be put on hold until the meeting schedule portion of this agenda.

B. Discussion of pre-update activities including identification of stakeholders, public outreach, education, and kickoff workshop.

Ms. Coombes reviewed information that was presented to the RPC on Wednesday regarding the status of the pre-update process, in particular on outreach to stakeholders.

Mr. Sullivan stated that AGC should be on the list of stakeholders. Ms. Coombes stated that she will check to see if they are already included.

Mr. Schumacher suggested including the Nevada Fire Safe Council.

Jeff Codega, Jeff Codega Planning Design, suggested adding the American Council of Engineering Companies and some other homeowners' associations like Caughlin Ranch.

Mr. Sullivan suggested including NEWCO. Ms. Coombes asked who the contact would be. Mr. Sullivan responded that would be John Frankovich.

Ms. Coombes reviewed the public outreach and education element of the pre-update process. Regional Planning staff have started working on the potential for an open house in late August or early September.

Mr. Ziegler stated that the more we know about the subject matter and the more informed we are about what is going on around the Country in land use planning, infrastructure, and natural resource planning, the better chance we have of reaching a consensus on the policies going forward. The RPGB has allocated \$50,000 for the educational side of this process. Experts can be brought in to speak to the RPC, RPGB and the TAC for training with the various modules.

Mr. Freund stated that APA and Scenic Nevada have a grant again this year so they will be participating with the TMRPA to get as good a group of speakers in as possible. Mr. Freund suggested soliciting suggestions from the TAC as to who might be brought in.

Mr. Codega suggested that there might be a way to get the business community engaged in contributing funds for this training and education.

Mr. Ziegler stated that the Urban Land Institute (ULI) offers a process that provides a city, county or region with an advisory panel to tackle questions and issues. The RPGB has indicated that they want to bring in a ULI advisory panel by this time next year.

Mr. Sullivan asked about the cost for a ULI advisory panel. Mr. Ziegler responded that it is \$50,000 for three days.

Mr. Hester stated that a number of metropolitan areas have privately funded planning groups.

Ms. Coombes stated that there is also a small budget available for mentoring from experts to work with the TAC more intimately.

C. Discussion of future meeting schedule for the Technical Advisory Committee.

## **5. REQUESTS FOR FUTURE AGENDA ITEMS**

Mr. Ziegler stated that agenda item 4.C and item 5 can be discussed together. Mr. Ziegler asked the TAC members to anticipate meeting twice a month. Mr. Ziegler stated that the next meeting agenda should include discussion of big picture issues and also the education and speaker initiative.

There was some discussion regarding a meeting schedule for the TAC. It was decided that the TAC members will contact the TMRPA with dates that they are not available to meet in a typical month.

Mr. Ziegler stated that the next TAC meeting agenda may also need to include discussion of the open house.

Mr. Sullivan stated that a discussion on the process of how issues will be addressed and how much time will be spent on them should be included in the next agenda.

Mr. Joiner stated that he was asked to request a future agenda item to discuss proposing a new policy on expanding SOIs, annexations, and TMSAs.

Mr. Freund suggested including educating the TAC about what is in the settlement agreement.

Another request for a future agenda item is a discussion of jurisdiction and authority.

There was some discussion regarding how soon the TAC should meet again. It was decided that those who want to work with Regional Planning staff on the planning for the open house are welcome to participate as individuals, not as the TAC. The next TAC meeting will be scheduled by Regional Planning staff based on the schedule information submitted by TAC members.

## **6. WRITTEN CORRESPONDENCE**

None

## **7. PUBLIC COMMENT**

None

## **8. ADJOURNMENT**

The meeting was adjourned at 11:35 a.m.

Respectfully submitted by Christine Birmingham.

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David S. Ziegler, Director  
Truckee Meadows Regional Planning Agency

**APPROVED BY THE TECHNICAL ADVISORY COMMITTEE IN SESSION ON**  
**\_\_\_\_\_, 2005**