



REGIONAL PLANNING COMMISSION

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Fred Lokken, Chair
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Florence 'Marge' Frandsen
Kendall Mattina
Marvin Moss
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Dennis Romeo
Steve Rogers
William Weber
Dave Ziegler, Director

MINUTES

Regional Planning Commission (RPC) SPECIAL MEETING – WORKSHOP Monday, 7:00 P.M., May 1, 2006

The Regional Planning Commission met in special session in the Silver and Blue room, Lawlor Events Center, 1664 North Virginia Street, Reno, Nevada and conducted the following business:

1. **PUBLIC OPEN HOUSE** on proposed amendments to the 2002 Regional Plan submitted jointly by Reno, Sparks, and Washoe County pursuant to the August 23, 2005, settlement agreement in the matter of Reno's annexation program, and possible modifications to those proposed amendments, as they may affect:
 - a. Regional form, including the boundaries of the Truckee Meadows Service Areas (TMRA) and proposed future service area (FSA);
 - b. Regional pattern, including downtown and regional centers, transit-oriented development (TOD) corridors, and infill;
 - c. Management of natural resources; and
 - d. Timing and phasing of public services and infrastructure.

The meeting was called to order by Chair Lokken at 6:15 p.m.

2. ROLL CALL

The clerk called the roll and the following Commissioners were present: Fred Lokken, Dennis Romeo, Marge Frandsen, Kendall Mattina, Scott Barnes for Marvin Moss, Steve Rogers, and Liz Ford for Randy Barton. Commissioners absent: William Weber, Marvin Moss, and Jim Newberg.

Also present were: Dave Ziegler, TMRPA Director; Cole Campbell, facilitator; Dee Schafer-Kruper, Corporate Solutions; Susen Speth-Briganti, Corporate Solutions; Randy Baxley, TMRPA; Rosanna Coombes, TMRPA; Lora Richards, TMRPA; Gretchen Eykelbosh, TMRPA; Patricia Rogers, TMRPA; and Joy Randall, TMRPA.

3. APPROVAL OF AGENDA

COMMISSIONER FRANSDEN MADE A MOTION TO APPROVE THE MAY 1, 2006, RPC AGENDA, SECONDED BY COMMISSIONER MATTINA. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

4. PUBLIC COMMENT

None.

5. **BUSINESS OF THE DAY: PUBLIC WORKSHOP to consider proposed amendments to the 2002 Regional Plan, as described under Agenda Item #1**

David Ziegler, Director of Regional Planning, apologized for lack of signage to the Silver and Blue room. Mr. Ziegler introduced the workshop process; the participants will work in small groups and at the conclusion the small groups will report back. He introduced the lead facilitators that will help with the process: Cole Campbell, Dee Shafer, and Susen Speth-Briganti and asked the volunteer facilitators at each table to stand up. Mr. Ziegler introduced technical staff that will be present to assist during discussions.

Mr. Ziegler introduced the scope of the workshop as the 4 areas from the walk around session held prior to the meeting. The areas fit together and cover most of the subject matter of the regional plan. He summarized the four areas: regional form is the size and shape of the development as a whole; regional pattern is the pattern of the development within the footprint and includes such things as density, uses, infill, mix of uses, corridors, etc.; and natural resources, the demand for and the constraint of resources such as slopes, habitats, etc. Mr. Ziegler wanted the groups to consider how natural resources affect the form, pattern, and timing of development. He then wanted the groups to consider timing and phasing of development, e.g., desired sequence of development, the delivery of street, sewers, schools, fire stations, etc. in the right places, and priorities of development.

Mr. Ziegler noted that each participant self-identified themselves using colors on their name tags. Mr. Ziegler asked that each table look at the name tags of the people at the table, and possibly trade with participants another table to get diversity at each table.

Ms. Rogers noted the colors were: green for environmental, black for development/real estate, blue for homeowner/property owner, red for government/affected entity/utility, brown for business, and orange for community group.

Mr. Ziegler noted that the meeting started about fifteen minutes late and that he appreciates the participant's attendance and input. Mr. Ziegler introduced Cole Campbell.

Cole Campbell, lead facilitator, noted that the main task tonight is to listen and learn from each other. The task is to discover where each stakeholder agrees and disagrees. Where the stakeholders conflict, there is work to be done by the RPC, staff and the RPGB and they need to hear what is important to move forward. this workshop will give an opportunity to gather ideas and approaches that can be used to move past conflicts.

Mr. Campbell introduced Dee Shafer, Corporate Solutions, to talk about the guidelines for the workshop.

Dee Schafer, Corporate Solutions, told the participants that several groups will be combined and introduced the table facilitators. Ms. Schafer read and discussed each of the rules on the "guidelines for an effective discussion".

Mr. Campbell instructed the groups on how to get technical or process assistance during discussions. Mr. Campbell indicated that 2 colored cards are on each table. The participants should wave the green card if you have a process question and the orange card if you have a substantive, technical, or scientific question. A staff member will then come to the table to assist. A person at each table needs to act as the recorder of the discussion.

Mr. Campbell asked each person at the table to introduce themselves for the first two minutes. After that, the groups will work on the four parts of the plan.

[Participants worked in groups on introductions.]

Mr. Ziegler brought the focus back to the podium. He outlined the first subject, which is regional form; the footprint of the urban and suburban areas, the size and shape of the developed areas as a whole. He noted that there are maps at each table showing the existing service area, proposed additions, and proposed future service areas. He indicated that the table facilitators will walk each group through a series of questions. He noted that the groups have twenty minutes to discuss this topic.

[The tables worked on the task. See attached flip charts for results of table discussions.]

Mr. Ziegler did a time and process check and gave the groups another five minutes to finish.

Mr. Ziegler He asked the groups to review the flip charts and circle the things where there is general agreement and star the items where there is disagreement.

Mr. Ziegler brought the focus back to the podium to wrap up discussion on regional form. He then moved on to the next topic, pattern of development within the footprint including density, infill, mixed use, and transit corridors. There has been a proposal that would affect Washoe County's jurisdiction inside the footprint for residential and commercial densities. He asked the groups to discuss regional pattern using the same format and questions used with regional form.

[The tables worked on the task. See attached flip charts for results of table discussions.]

Mr. Zeigler asked the groups to wrap up the discussion on regional pattern and move on to natural resources. The discussion on natural resources should focus on the region's need for natural resources to grow and how do those resources affect our form and pattern and timing of development. One question to consider is what it means for the Regional Plan to be resource constrained.

Mr. Ziegler asked the groups to mark the items on the flip charts items of agreement or disagreement and wrap up the discussions.

[The tables worked on the task. See attached flip charts for results of table discussions.]

Mr. Campbell noted that due to time constraints, timing and phasing would be skipped.

Mr. Campbell indicated that each table will be asked to report out and asked each table to choose a spokes person, other than the facilitator, to give the report. He assigned three tables to report out on regional form, three to report out on regional pattern, and two to report out on natural resources. The group was asked to summarize where they had:

- Strong agreement
- Strong disagreement, and
- What surprised participants most about the conversation

[The tables worked on the task.]

Mr. Campbell talked about the process of moving from small, intense conversations to a larger single conversation.

He asked that the groups give recognition to the group facilitators and recorders through a round of applause.

Mr. Campbell indicated that Ms. Rogers would scribe the reporting out and asked the spokespersons to talk in headlines. He instructed the groups to report out on the three questions. Spokesperson Erik Holland from Table 1 reported out on regional form,

- Spokesperson Kraig Knudsen from Table 2 reported out on regional form,
- Spokesperson Stacey Crowley from Table 3 reported out on regional form,
- Spokesperson Jeanne Ruefer from Table 4 reported out on regional pattern,
- Spokesperson Margaret Powell from Table 5 reported out on regional pattern, and
- Spokesperson Tina Nappe from Table 6 reported out on regional pattern.

[The last two spokespersons and discussion not picked up on tape.]

- Spokesperson Lisa Haldane from Table 7 reported out on natural resources, and
- Spokesperson Elisa Maser from Table 8 reported out on natural resources.

[See attached flip charts for report out of table discussions.]

Mr. Campbell asked for comments from the participants on natural resources.

Tina Nappe said to make sure to leave water for wildlife springs and riparian areas.

One participant commented that natural resource constraint is a framing issue.

One participant requested more workshops like this one.

Mr. Campbell noted that was a great segue and asked the participants to fill out the evaluation forms concerning both the process and substance.

Mr. Ziegler thanked all the participants for spending their evening at the workshop.

6. ADJOURNMENT

Commissioner Mattina adjourned the meeting at 8:36 p.m.

Respectfully submitted by Joy Randall.

Reviewed by:

Approved by:

Dave Ziegler, Director
Truckee Meadows Regional Planning Agency

Fred Lokken, Chair
Regional Planning Commission

APPROVED BY THE REGIONAL PLANNING COMMISSION IN SESSION ON _____, 2006.